



**Ending the HIV Epidemic, Miami-Dade County**

**Community Engagement Funding and Application Announcement**

APPLICATIONS DUE: January 29<sup>th</sup>, 2021, by 11:59 PM



Disclaimer: No applications received after the due date of January 29<sup>th</sup>, 2021 by 11:59 PM will be accepted.

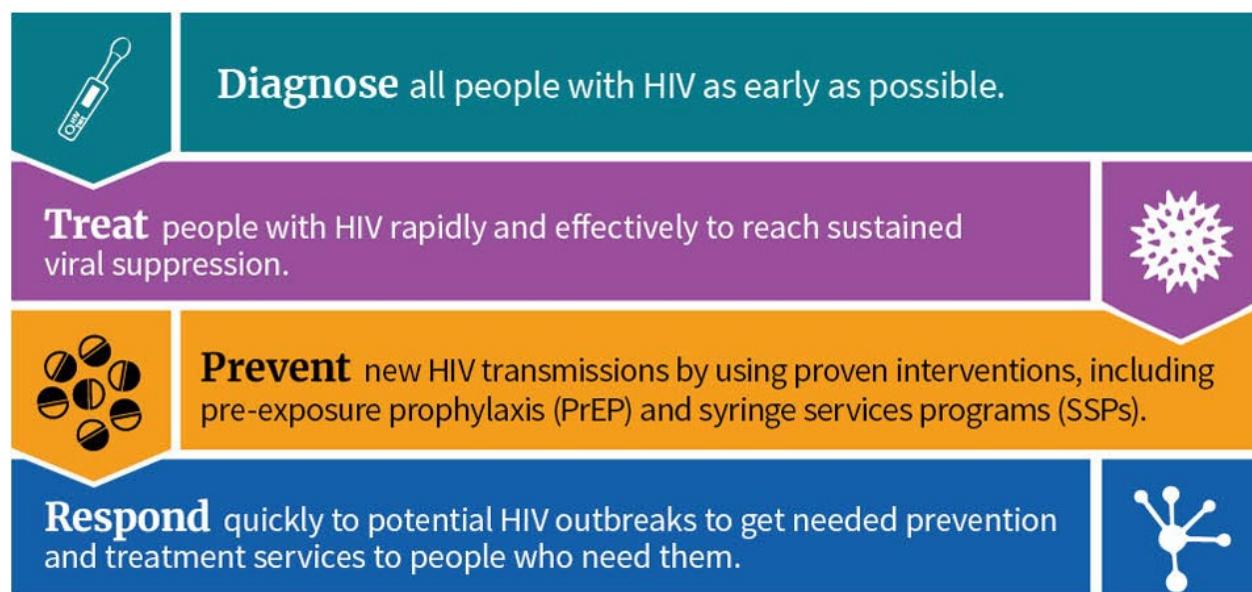
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## Overview

The Ending the HIV Epidemic (EHE) is a national initiative that supports areas across the US which face high rates of new HIV cases; Miami-Dade faces one of the highest rates in the country. This initiative, led locally by the Florida Department of Health in Miami-Dade (DOH-MD) and the Miami-Dade Ryan White Part A Program, will help significantly reduce HIV rates across the county. The goal of EHE is to reduce new HIV cases by 75% in 5 years, and by 90% in 10 years.

EHE strategies and activities are based on four pillars: diagnose, treat, prevent, and respond.



In partnership with DOH-MD, the Health Council of South Florida (HCSF) is overseeing this Community Engagement process. HCSF and DOH-MD are soliciting applications from agencies and community-based organizations interested in implementing EHE-related programs. **The goal of this EHE Community Engagement is to fund local organizations to implement key strategies and activities in relation to the four EHE pillars (testing, treatment, prevention and response) by July 31, 2021.** Target populations for this Community Engagement include the Miami-Dade community at large and people living with HIV (PLWH) in Miami-Dade.

Agencies funded through this EHE Community Engagement will improve local HIV prevention and treatment systems by completing activities that will result in specific outcomes, including but not limited to:

- Increasing the number of people that know their HIV status through testing
- Providing treatment and/or support services to PLWH
- Informing the community about PrEP and other HIV prevention tools

The outcomes of the proposed programs should align with the national EHE indicators. These indicators, listed in the table below, help to measure the progress that is made in Ending the HIV Epidemic.

## EHE Indicators

Indicator	Definition
<b>Incidence</b>	Incidence is the estimated number of new HIV transmissions in a given year.
<b>HIV Diagnoses</b>	Diagnoses is the number of people with HIV diagnosed in a given year confirmed by laboratory or clinical evidence.
<b>Knowledge of HIV Status</b>	Knowledge of status is the estimated percentage of people with HIV who have received an HIV diagnosis.
<b>Linkage to HIV Medical Care</b>	Linkage to HIV medical care is the percentage of people with HIV diagnosed in a given year who have received medical care for HIV within one month of diagnosis.
<b>HIV Viral Suppression</b>	Viral suppression is the percentage of people living with diagnosed HIV in a given year who have an amount of HIV that is less than 200 copies per milliliter of blood.
<b>Individuals on PrEP</b>	The number of persons prescribed pre-exposure prophylaxis (PrEP) in a given year.

## Eligibility

For applicants to be eligible for funding under this grant, they must meet the following criteria:

- Nonprofit 501(c)(3) status
- All project activities and funding must be completed and utilized only within Miami-Dade County
- Have the capacity and ability to carry out the activities in the proposed program
- Have a proven track record of working with their target populations, with at least 12 months of previous experience
- Organizations applying for this grant must be the same organization receiving the funds and must be responsible for the implementation and management of the project

## Funding

The Florida Department of Health in Miami-Dade has approximately \$1,410,000 for the funding under this EHE Community Engagement. All programs receiving funding through this Community Engagement must begin on March 1<sup>st</sup>, 2021 and end by July 31<sup>th</sup>, 2021. This contract may be renewed on a yearly basis for no more than three years beyond the initial contract or for the original term of the contract. Renewals will be contingent upon satisfactory fiscal and programmatic performance evaluations as determined by the DOH-MD and will be subject to the availability of funds.

A selection committee composed of different stakeholders, including community member(s), Ryan White Part A staff and/or provider(s), HCSF staff, and representatives from FDOH aim to select agencies and community-based organizations to receive funding.

This Community Engagement has four funding levels which applicants can apply for. The funding levels are ranges based on funding amounts and activity categories. As funding levels increase, more activities are required as part of the proposed program. For example, Level 3 includes all Level 2 activities plus HIV testing and linkage to care. Agencies are limited to submitting one (1) application for this Community Engagement.

**In order to amplify local efforts, priority will be given to grassroots agencies and small community-based organizations.** While we welcome applications from agencies with experience implementing HIV-related programs, this is not a requirement for this Community Engagement. We encourage all grassroots agencies and small community-based organizations to apply, regardless of previous HIV-related experience.

### Funding Levels

<b>Level 1</b>	\$10,000 - \$49,999	Education and outreach
<b>Level 2</b>	\$50,000 - \$99,999	Level 1 activities + referrals to prevention and essential support services, social media, and marketing
<b>Level 3</b>	\$100,000 - \$150,000	Level 2 Activities + HIV testing and linkage to care
<b>Level 4</b>	\$125,000 - \$175,000	Level 3 Activities + PrEP

Funding can be used for either the creation of a new program, an expansion of a current program, or to continue a current program. Funding for expansion of a current program would be used to increase capacity and/or implement new services under the current program, and funding to continue a current program would be used to keep an existing program that would otherwise be discontinued.

## **What We Will Support**

1. Salaries, including benefits
2. Rent and utilities
3. Communication
4. Program materials/equipment
5. Travel
6. Office supplies
7. Indirect costs – represent the expenses of doing business that are not readily identified with a particular grant project function or activity but are necessary for the general operation of the organization and the conduct of activities it performs.

## **What We Do Not Support**

1. Organizations that discriminate in their provision of goods and services based on race, color, religion, national origin, disability, sex, age, gender identity or expression, sexual orientation, veteran status or marital status
2. Research and development
3. Individuals/sole proprietors

## **Requirements**

Organizations that receive funding under this grant will be required to submit monthly reports throughout the duration of the program, including a final report at the end of the program. Funded organizations will be required to report on a monthly basis via a designated website. Until such is released, a corresponding form provided by the DOH-MD will be used for reporting purposes. All agencies receiving funds must comply with programmatic and fiscal monitoring which will be conducted within the first 90 days of contract execution.

Successful applicants will be required to complete and submit a work plan no later than 30 days contract execution.

## **Key Dates**

- There will be an EHE Community Engagement webinar on January 7<sup>th</sup>, 2021 at 10:30 AM EST to provide additional guidance and answer questions on the EHE Community Engagement application
  - After the webinar, we will be compiling general non-specific questions and sending out answers in a "Frequently Asked Questions" document for the community. Any questions specific to the applicant received will be answered in a timely manner and any general questions received between January 7<sup>th</sup> and January 13<sup>th</sup> will be included in this FAQ document for release on January 14<sup>th</sup>.

- The last day to submit EHE Community Engagement applications is on January 29<sup>th</sup>, 2021, by 11:59 PM. **Applications received after this date will not be accepted.**
- Funded agencies will be notified of their status by February 12<sup>th</sup>, 2021, via email
- Funded agencies will receive a contract for review by February 16<sup>th</sup>, 2021
- Project activities will begin on March 1<sup>st</sup>, 2021, and all project activities must end by July 31<sup>st</sup>, 2021

HCSF will be providing technical support to organizations throughout the duration of this grant. On-boarding instructions will be provided via one-on-one meetings and calls

## How to Apply

All applicants must submit an application via the EHE Community Engagement Application portal, which can be accessed at <https://portal.ehemiami.org>. The application will consist of questions regarding contact information, project overview, statement of need, evaluation plan, and other related topics.

A project timeline and budget are also required as part of the application and can be submitted through the online portal. These documents are located in the “Documents to Download” section of the portal. Applicants are asked to download the templates provided on the portal and to follow the instructions accordingly. Additional documents are also required as part of the application and include a letter certifying the nonprofit status of the organization, a financial statement or audit, and any relevant letters of support or agreement.

While applicants are encouraged to utilize the EHE Community Engagement Application portal, applicants can also submit a PDF version of the application, attached in a ZIP file to the original Community Engagement communication. Applicants can also request the PDF form and the associated documents by sending an email to [healthcouncil@healthcouncil.org](mailto:healthcouncil@healthcouncil.org) with the subject line “EHE Community Engagement Application Materials.”

## Scoring Guidelines

In assessing the quality of each proposal submitted, the selection committee will consider the following criteria. The same scoring tool will be used for all applicants.

### *Project Proposal*

- Completeness of project timeline that shows detailed activities, responsible staff, and reasonable dates with a thorough description included in the project overview
- The creativity of the proposed project that addresses community needs in an innovative way. The proposed project may or may not utilize best practices and/or evidence-based models
- The project’s alignment with the Miami-Dade EHE plan’s strategies/activities

Total points: 50

### *Community Need & Impact*

- Applicant has demonstrated a need by clearly defining the issue to be addressed in their community, who is affected, why their program is necessary, and how it intends to help the community. The need is demonstrated using evidence and/or data.
- The target population and the potential impact of how many people will be served in the community are clearly defined. The applicant uses data and/or evidence to support their estimated program reach.

Total Points: 30

### *Organizational Capacity & Financials*

- The completeness and accuracy of the budget and the overall funding request is reasonable, given the proposed project.
- A successful track record working in your proposed target area, especially with low-income and minority groups (Black/African Americans, Latinx, Asian Americans, LGBTQ+)

Total Points: 20

### *Collaboration (bonus)*

- The proposed program effectively leverages partnerships and collaborations with other organizations in order to meet program goals

Total Points: 5

While collaborations are not required, applicants who can effectively leverage collaborations within their project and describe their collaborations can earn five (5) bonus points. This does not count against applicants who do not have proposed collaborations in their application.

## **Contact Information & Helpful Resources**

For any questions or concerns, please send an email to [healthcouncil@healthcouncil.org](mailto:healthcouncil@healthcouncil.org) with the subject line “EHE Community Engagement Application” or call the HCSF at 786-535-4369.

Applicants can access the EHE Miami-Dade Report in full, as well as the activities and strategies and the jurisdictional plan, on the application portal.

An informational webinar for the EHE Community Engagement application process will be held on January 7<sup>th</sup>, 2021, and interested attendees can register for this webinar by clicking [here](#).