Volunteer Personal Reference Questionnaire

Name of Volunteer/Intern Applicant .......................................................... Date Completed

As required by section 110.503, Florida Statutes and section 60L-33.006, Florida Administrative Code, reference checks must be completed for the above applicant. This applicant wishes to provide volunteer services to clients of the Department of Health. Your name has been given as a personal reference, and we would appreciate your comments on the following questions:

1. How long have you known the volunteer applicant? ____________________________

2. To your knowledge, has the applicant ever been convicted of a crime? ____________

3. Do you consider him/her to be of good moral character? If no, please explain. ____________

4. Do you know of any reason why the applicant should not be trusted with or around children or persons with disabilities? ____________ If yes, please explain: ________________________________

5. Would you consider placing the responsibility of a child or a person with disabilities who is related to you with the applicant? ________________________________

6. Do you have any additional comments concerning the applicant’s character or reliability?

7. What is your relationship to the applicant? ________________________________

Reference Signature .......................................................... Name (please print)

Address .......................................................... Telephone

City State Zip

Thank you for your time.

Upon completion, please return this form to:

Carmen A. Hernandez
Volunteer Services Program Coordinator
Florida Department of Health
8323 N W 12 Street, Suite 212
Doral, Florida 33126
Phone: 786-336-1280  Fax: 786-336-1297
Carmen.Hernandez3@flhealth.gov
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